

# Wainwright Dance Academy

## October Newsletter 2014

### WDA BOARD MEMBERS 2014-2015

Please contact the board through email at [info@wainwrightdanceacademy.com](mailto:info@wainwrightdanceacademy.com). We will attempt to address all emails quickly. We are using Facebook for distributing information only. It is not being monitored regularly for questions or concerns so please forward questions to the above email.

***Parents are also welcome to attend the beginning of our monthly board meetings to ask questions or voice concerns and/or opinions. The executives are fellow volunteer parents working to do what is best for the academy as a whole, and we value your input. The next WDA Board Meeting is on Thursday, November 6 at 7:00 pm.***

President – Kari Walsh  
Vice-President – Tamara Schwab  
Secretary – Lori Myggland  
Treasurer – Heather Tesselar  
Communications Director – Lori Steele  
Festival/Recital Director – Cathy Stang  
Fundraising Director – Jenifer Brophy  
Facility Director – Sara Mascarin  
Costume Director – Maryke de Vos

Special Events MaL – Deb Anderson  
Performance MaL – Connie Harris  
Communication MaL – Heather Rentz  
Administrative MaL – Katherine Barass

\*MaL – Member at Large

### REGISTRAR INFO - WITHDRAWAL FROM CLASSES

We have the first month behind us and classes are in full swing. We want to remind everyone that if you are withdrawing your child from a class that October 31, 2014 is the last day in order to be reimbursed. *You will be charged a prorated fee per class already attended.* Email your withdrawal request to [info@wainwrightdanceacademy.com](mailto:info@wainwrightdanceacademy.com).

### COSTUME INFO

Costume Sizing Sheets have been sent home with each dancer. If not, please ask one of our instructors for your child's form as soon as possible. The forms may be placed in the grey drop box (above the shoe shelves) in the front studio or given directly to Maryke de Vos on October 15 at the studio.

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## **When measuring your child, it is very important that you:**

- measure your child carefully using a proper clothing measuring tape
- fill out **all** of the required measurements on the form
- return the completed form to Maryke de Vos (Costume Director) or one of your child's dance instructors
- **Due By: Wednesday, October 15**

\*Maryke will be in the front studio waiting room on **Wednesday, October 15 from 6:00 – 8:00 pm** to help anyone needing assistance with measuring his or her child. **On this night parents will also be able to peruse the dance catalogues to pick out solo and duet costumes for their children.**

\*\*It is very important that we all have our completed costume measurement sheets handed back in to Maryke by the due date as requested because of the immense time it takes to organize, order, and then receive the costumes from the companies.

## **FUNDRAISING INFO – PURDY'S**

Fundraising is an integral part of the WDA. Not only does it keep our course costs down, but it increases our ability to receive Alberta Foundation of the Arts Grants, and it is also a way to advertise our programs.

Our first fundraiser of the year will be the popular Purdy's Christmas Chocolates. Order forms and catalogues became available for pick up in the WDA Front Studio waiting area as of Thursday, October 9. All orders are due back by November 8, 2014. You can place your sealed envelopes with orders and payments in the grey fundraising box (found above the shoe rack in the front studio). Please ensure your dancer's name is on every order form so it is easier for us to sort. Cheques can be made payable to WDA and there are no shipping costs on any orders. Thank you in advance for your support and cooperation.

Families are required to participate in a minimum of two fundraising activities. Selling Purdy's chocolates will fulfill one of your fundraising obligations for the 2014-2015 dance year. **We ask that all families sell a minimum of \$150 in Purdy's chocolates.**

NOTE: The expected date of delivery will be during the week of November 24 - 28.

## **TREASURER INFO - INVOICES & RECEIPTS**

Invoices have already been emailed to everyone. If your family has not received an invoice by October 31, 2014 please contact the treasurer at [treasurer@wainwrightdanceacademy.com](mailto:treasurer@wainwrightdanceacademy.com). If the amount owing is less than \$50, this may be paid later when remaining costume and festival fees are due (February 2015). *If you owe more the \$50, please contact the treasurer to make arrangements for payment.* If you have a credit, it will remain on your account to cover any additional costume/fundraising costs unless you request to the treasurer to have it refunded.

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## FACILITY INFO - USE & CARE

We have a cleaning situation that requires the IMMEDIATE ATTENTION of ALL WDA PARENTS.

**CLEANING THE STUDIOS** - Our facility director is currently looking for someone to come clean our studios and bathrooms once a week. However, in the meantime, we all need to do our part by checking the waiting areas and bathrooms when dropping off our dancers. This is a space that is used by all of our children and thus, it is the responsibility of us all to help maintain the cleanliness of the environment they frequent. If we all do a little everyday, the job won't seem so big or get so messy. Some examples of things to check for would be to take out garbage, sweep the floors, check the bathrooms and wipe down if necessary, restock paper towel/toilet paper, and so on. Thanks in advance for your immediate attention to this matter.

**LOST & FOUND** - The Lost & Found is also spilling over with items that our dancers are leaving behind. Please come in and check through the numerous garments, selection of water bottles, etc. that have already accumulated in the change rooms in both of the front and back studios.

**CHANGEROOMS** - Please have your dancer arrive at the studio already dressed in the appropriate dance attire or make sure she/he uses the dressing rooms to change clothes. Those students who are dancing in back-to-back classes may remain in their first discipline's attire to avoid lost class time and congested change rooms.

**PICK UP / DROP OFF** – Please be aware of and take the time to discuss the following safety concerns with your children:

- The WDA Board strongly recommends that parents walk their children into and out of the dance studios. This way the instructors can feel confident that dancers were actually picked up by a “safe, known” adult.
- **Dancers are asked to wait for their parents in the studio especially if their classes end after dark.**
- Although we have opened up the sightlines of the back studio entrance, vehicles passing through the alley still have difficulty clearly seeing the children coming down the back steps. Thus, we ask that children in particular look before proceeding down into the alleyway.

The Board feels it is in the best interest and safety of our dancers to comply with the above requests.

## CLASS VIEWING

All parents are invited by our dance instructors to stay and watch the last 30 minutes of your child's class(es) during the class observation week. We will be holding these viewings two times during the year. Please see the scheduled times listed below:

- November 16 – 21
- March or April – TBA

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## NUTCRACKER INFO

We will be selling tickets for The Nutcracker on November 12 & 13 at the WDA Front Studio from 7 – 9 pm for \$10.00 each. There is no limit on how many tickets can be purchased at one time. However, please be aware that **parents must sign up for their volunteer job at the Nutcracker performances before being able to purchase any tickets.** The “sign up” posters will be located in the WDA Front Studio starting on Sunday, October 19.

## FESTIVAL INFO

All competitive groups will be registered in three festivals/competitions with the exception of the younger classes (3 – 4 year olds), which will only attend one festival. Please be aware that festival fees collected at the time of registration do not necessarily cover the whole cost of attending festivals. Remaining balances will be added to your February 2015 costume & festival invoice.

WDA will be applying for the following festivals listed below. Please know that these dates and festivals are only **TENTATIVE** until we receive official notification of acceptance to attend. Should you make plans around these dates please keep in mind that they are not written in stone and may be subject to change.

### March 20 – 22, 2015

Thunderstruck - Competition  
(Edmonton)

### April 18 – 19, 2015

Wanna Dance - Competition  
(Bonnyville)

### Festival #3 – TBA

Festival

\*This will be the festival that our little dancers (3 & 4 yr olds) attend.

## VOLUNTEERS AT WDA

*“Volunteers do not necessarily have the time; they just have the heart.”* - Elizabeth Andrew

Volunteers are the glue that holds the Wainwright Dance Academy together. The Board is made up of volunteer parents who give countless hours to the daily operations required to run WDA as well as the major events that occur throughout the year. We would like to take this time to remind all of our parent members that we will require the assistance of everyone at different times throughout the year. We understand that people are not always able to assist for everything but please take the opportunity to help out when you are available. Thanks in advance for your support and cooperation! ☺

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## IMPORTANT UPCOMING DATES

October 9 – Purdy Order Forms & Catalogues available at the Front Studio

**October 12 & 13 – Closed for Thanksgiving**

October 15 – Costume Measurements due

October 19 – Calendar Photo Sessions (10 am – 1 pm)

October 19 – Sign Up Posters for Nutcracker Jobs posted in Front Studio

October 31 – Last date to add or withdraw from classes (in writing to the Board)

October 31 – Classes cancelled due to Halloween

November 1 – Studios officially open for Private Bookings where available.

November 8 – Purdy's Order Due

November 11 – Classes will commence at their normal start times in the afternoon.

November 12 & 13 – Nutcracker Ticket Sales WDA Front Studio 7 – 9 pm

November 14 – Nutcracker Tickets for sale at Sprouts

November 16 to 21 – Parent Watch Week

November 24 to 28 – Expected Delivery Dates of Purdy Orders

December 12 – Nutcracker Dress Rehearsal

December 13 – Nutcracker Performances at 1:00 pm & 7:00 pm

December 14 – Nutcracker Performance at 1:00 pm

**December 21 to January 3 - Closed for Christmas Holidays**

January 4 – Classes Resume

**February 16 – Closed for Family Day**

March – Dance Photos TBA

March to May – Festivals TBA

**April 3 to April 11 - Closed for Easter**

April 12 – Classes Resume

May – Last Day of Classes TBA

May 6 – Recital Rehearsal

May 8, 9, & 10 – Spring Recital